

CENTRAL BUCKS SCHOOL DISTRICT
Citizens Advisory Committee - Minutes
Athletic Fields
January 24, 2017

Committee Members

Glenn Schloeffel, Board Member
Sharon Collopy, Board Member
Bill Slawter
Jon Biederman, WAA

Ken Rodemer, Asst. Director of Operations
Mr. John Kopicki
Loretta Jenkins, DAA
Nick Lykon, Plumstead Township
Becky Barlow, CBAA

Others in Attendance

Beth Darcy Suzanne Moffat, Facilities Office Mgr.

The meeting was called to order at 6:00 pm by Glenn Schloeffel.

PUBLIC COMMENT

There was no public comment requested at this meeting.

REVIEW OF MEETING NOTES

The November 29, 2016 Citizen's Advisory Committee Meeting minutes were reviewed. The committee agreed with the minutes.

There was a comment carried from last meeting about a date issue. The wrong meeting minutes date, was applied to the September 27 Meeting Minutes. That date was corrected for record to show the minutes for August 23, 2016 were reviewed and approved.

INFORMATION/DISCUSSION

Bill Slawter commented on the update safety concerns. All of the fencing work was to be completed by 2/2/2017. All batting cages were taken down and required safety distances will be observed when reinstalling. The corrective action was taken for the CBW JV Football field to reduce compaction. The other outstanding safety item was the Holicong Var. baseball lip. Bill Slawter indicated that would be addressed early in the spring, as the winter weather halted the ability to continue work. Jon Biederman also brought up the gap safety issue between the batting cage and fence at Lenape Middle School. Bill Slawter indicated he would have the area blocked off prior to the re-installation of the netting.

Capital improvement list was discussed. Bill Slawter apologized for not having that ready for review. Mr. Kopicki did indicate that he was in possession of a list, supplied by the district, for the fields based on priority. The scope of work needed to be discussed so that a budget could be applied to the list. Bill Slawter indicated he would have a list, without scope of work at the next meeting. Field work was then discussed by Nick Lykon to include the storm drains that occur near the areas of play at Tohickon Middle School, specifically Varsity Baseball and Soccer. It was also noted that there were drains at the football field as well. Possible protection methods were discussed, along with the financial cost of moving the drains.

Mr. Kopicki then shared with the group the ongoing design work for the CB West Memorial Drive Field work. This work is currently being undertaken by the architectural firm Daley-Jaboot Architects and includes multiple options for that field space. The options are to be shared with the Operations Committee for recommendation to the Board. Time line for work is 2018 if approved. Mr. Lykon then question if lighting was to be included and listed the benefits of lighting to sports fields.

The discussion of day to day field maintenance responsibilities then took place. Bill Slawter indicated that there were discussions at the last CBSD Athletic Director Meeting about the same topic. It was discussed that building routine maintenance would for support staff would be modified, along with the recommendation that mandatory daily work by students and coaches would be required. The work would be a minimal amount of time at the conclusion of each use, by both the school district and outside groups. This would help maintain long term playability. Bill Slawter was to supply maintenance instructions/suggestions, along with several "You Tube" videos illustrating what work should be done. The question was raised about the mechanism for complaints, safety issues, etc. For the time being it was suggested that contact with Facilities Dept. via call or email would be the best way for now.

The committee then discussed lists that were provided by the outside groups. Mr. Kopicki indicated he was in possession of lists from DAA and CBAA for their most frequently used fields. He was to share that list with Bill Slawter to all be incorporated to the Capitol Master List for maintenance and repair. Other groups offered to provide lists to the district and would forward shortly. Mr. Schloeffel then requested that discussion for "Field Adoption" move forward. It would be a topic of discussion for the next meeting. The discussion of the corrected inventory list was explained by Bill Slawter as the list was used internally for square footage calculations and additional things like mowing, fertilizing, etc. It was not reflective of a "Group Use" list and includes some fields and areas that are district only use. If requested Bill Slawter could provide a "Group Use" list if required, no firm decision on that was made.

ADJOURNMENT

The meeting was adjourned at 7 p.m. Minutes prepared by Bill Slawter, Facilities Manager

FUTURE MEETING SCHEDULE

2/28/2017 @ 6 P.M.